



Colin Grundy Drive, Hamilton, LEICESTER, LE5 1GA  
Tel: 0116 274 4500  
Fax: 0116 274 2051

Dear Applicant

Thank you for your interest in the vacancy at Gateway College. It is our intention to make the selection process as open and fair as possible and in order to achieve this aim we are happy to receive comments on any part of the process.

The attached application form has been designed to help candidates provide full and accurate information on their qualities and skills. The Board and the Principal regret that they are unable to acknowledge receipt of each application or to notify applicants individually of the result of selection.

Applicants should assume that they have been unsuccessful if they have not been contacted within three weeks of the closing date.

When completed this form should be marked "Private and Confidential" and addressed to Mrs G Booth, HR Officer, Gateway College, Colin Grundy Drive, Hamilton, LEICESTER, LE5 1GA or e-mailed to [hr@gateway.ac.uk](mailto:hr@gateway.ac.uk) to be received by the closing date.

We wish you every success in your search for a new and rewarding post.

Yours faithfully

James Bagley  
Principal