



LEICESTER

**FEES
POLICY
2019/2020**

**Gateway College
Colin Grundy Drive
Leicester
LE5 1GA**

**Tel: 0116 274 4500
Fax: 0116 274 2051**

Review:
Sept 2019
(HYR)

Next Review due:
June 2020

College Fees Policy 2019-20

16-18 year-old learner

A 16-18 year old learner is aged 16, 17 or 18 on 31 August in the relevant funding year when the learner begins a programme of study.

Adult learner

The definitions of an adult learner mirror those relating to 16-18 year-old learners. For funding purposes, an adult learner is aged 19 or over on 31 August in the funding year when the learner begins a programme of study.

Learners eligible for fee remission and public funding

The College will remit tuition fees for persons eligible for public funding and tuition fee remission under the criteria in the Funding Guidance of the relevant funding body. This includes "home" learners who are 16-18 years old, full level 2 learners and first full level 3 learners aged 19 to 23.

Learners not eligible for public funding

For funding purposes the eligibility of the learner must be established at the start of their programme. If a learner is not eligible for public funding at the start of their programme, it is very unlikely that they will become eligible for funding during the period of their learning programme. Individuals whose main purpose for residence in the UK has been to attain formal education are not eligible for public funding.

Learners aged 19 to 23 who have already achieved a full level 3 qualification are not eligible for public funding. Learners aged 24 or over undertaking a full level 3 or 4 course are not eligible for public funding. These learners have to pay full course fees or apply for Advanced Learning Loans.

NB: The College is not registered with the UK Border Agency to accept overseas students. Also the College does not have an Advanced Learner Loan allocation from the Skills Funding Agency, therefore it cannot enrol learners qualifying for an advance learner loan.

Full-Time “Home” Learners

Full time “home” 16-18 learners are eligible for public funding and will usually be undertaking a programme of study of at least 540 guided learning hours per annum if they are aged 16/17, or 450 guided learning hours per annum if they are aged 18.

The following charging structure applies at the commencement of a learner’s programme of study:

No fees will be charged to the following categories of learners:

- Under 19 learners
- Learners aged 19 to 23 studying for their first full level 2 or 3 qualification. (The learner may be asked to complete a self-declaration to confirm eligibility under this exemption).
- Learners aged 24 or under who have an LDA (Learning Difficulty Assessment) or EHCP (Education, Health and Care Plan)
- Learners aged 18 who have already achieved a full level 3 qualification and are wishing to retake a one-year level 3 programme with a good educational reason for doing so.
- Gateway learners under 24 - in line with the policy of promoting widening participation, students who have progressed at Gateway College from Entry level to level 1, from level 1 to 2, or level 2 to 3 and have reached the age of 19 in doing so, would not be charged fees by the College.

Fees will be charged to the following categories of learners:

- Learners aged 19 to 23 who have already achieved a full level 3 qualification and are retaking a Level 3 programme will be charged £3,000. Payments can be made in 3 instalments (£1,000 by 1 September, £1,000 by 31 October and £1,000 by 31 December).
- Learners over 23 undertaking their first full level 2 qualification – will be charged fees of £1,500 unless they are unemployed and in receipt of one of the prescribed unemployment benefits. Payments can be made in 3 instalments (£500 by 1 September, £500 by 31 October and £500 by 31 December).
- Learners over 23 undertaking a full level 3 qualification - will be charged fees of £3,000. Payments can be made in 3 instalments (£1,000 by 1 September, £1,000 by 31 October and £1,000 by 31 December).

NB: the College does not have an allocation with the Education & Skills Funding Agency for Advanced Learning loans.

Definitions of full level 2 and full level 3 qualifications:

- A full level 2 qualification is equivalent to 5 GCSEs at grade A* - C.
- A full level 3 qualification is equivalent to 2 A levels.

Part Time Learners

Part time learners will be undertaking a programme of study at Gateway College of less than 540 guided learning hours per annum. The level of fees set by the College will give consideration to the fees charged by other local providers together with the cost and funding eligibility of the course.

- Under 19 learners – no tuition fees charged.
- Learners aged 19 or over - will be charged annual fees in accordance with the published fees below:

Course	Tuition fee
A Level or equivalent	£1,000
GCSE **	£600
Other courses	£6.00 per guided learning hour

Exam fees are payable in addition to the tuition fees above.

** Learners who have not achieved a GCSE grade C or above in Maths or English will be exempt from fees when enrolling on either of these two GCSE subjects.

Overseas learners – the College is not registered with the UK Border Agency to accept overseas students

Notes for fee-paying learners

1. Learners over 24 will be required to provide a satisfactory "Disclosure and Barring Service" (DBS) certificate before they can enrol.
2. Curriculum managers must interview and accept learners before they can be enrolled on a course.
3. Exam fees are payable with exam entry forms.
4. Payments can be made by monthly instalments where the fee is above £1,000, preferably by bank standing order. All payments must be made by 31 December during the year of enrolment.
5. Refunds will be calculated based on the number of weeks attended.