



## STUDENT AFFAIRS COMMITTEE

DRAFT

### Minutes of a meeting held on Monday 18<sup>th</sup> November 2019

Present:	Mr J Kirk (Chair)	Chair of Governors
	Moosa Ahmed	Student Representative
	Mr J Bagley	Principal
	Ms H Bains	Governor
	Sumeiya Gelle	Student Governor
	Nouralhuda Idriss	Student Representative
	Kirandeep Kaur	Student Representative
	Mr S Lodhi	Staff Governor
	Ms N Martin	Assistant Principal
	Ms F Rippin	Assistant Principal
	Sarah Varghese	Student Governor

In Attendance: Mr M Tolond Clerk

Ref	Action
L/19/07	<b>Item 1 – Apologies for Absence</b> Apologies for absence were received from Suzanne Peters.
L/19/08	<b>Item 2 – Declaration of Interests in Agenda Items</b> There were no interests declared.
L/19/09	<b>Item 3 – Minutes of Previous Meeting and Matters Arising</b> The minutes of the meeting held on 21 January 2019 were approved as an accurate record and were signed by the Chair. The various matters arising were reported as having been actioned in the period since the January meeting.
L/19/10	<b>Item 4 – Issues of Current Interest or Concern</b> <b>4.1 <u>Hustings and elections</u></b> Sumeiya Gelle reported that students had been invited during September to run for the senior executive roles of the Students Union and to collect the job descriptions. Students had voted electronically through google forms made available through Moodle. The first Student Union meeting had been held on 8 <sup>th</sup> October when the welcome packs were shared, and roles were discussed. Subsequently the visiting Ofsted inspectors had met the Student Group for private discussions.  <b>4.2 <u>Student Union Training</u></b> Sarah Varghese reported that Governor training had been offered to herself and Sumeiya

Gelle but had been declined.

Training had been arranged by BfMAT in December at Coventry University by Ellie Jones. Nicola Martin added that Ellie was formerly a pupil at King Edward VII School Nuneaton and a graduate of Coventry University, was working with students on Governor training matters with a number of colleges.

Su Peters would also be supporting the Students Union in the running of meetings and events.

#### 4.3 Charity Events

Kirandeep Kaur reported that two Student Union committee members, Jacqueline Acheampong and Abinaya Balakrishnan, had run a stall raising awareness and funds for 'Young Minds' selling stress balls, giving away 'hello yellow' stickers and Samaritans pens and bookmarks as well as promoting the mental health website.

Nicola Martin added that the College was engaged in a full Mental Health strategy for all students and John Kirk asked if the details of the website could be circulated more widely. The Students Union had voted unanimously to promote the charitable shoe box appeal to tutors and to run it as a tutor activity leading up to Christmas.

NM

#### 4.4 Christmas Dinner

Kirandeep Kaur reported that a student survey had resulted in favour of holding a Christmas dinner on the final Wednesday of term. Arti Kalyan had met the Head of Catering who had agreed to arrange the meal after agreeing the menu and with the proviso that tickets were sold in advance. The cost would be £5 per head with FSM students being charged £1.80 and an alternative menu being available for students not participating. The Students Union would now create google survey forms to ascertain interest from students.

Nicola Martin undertook to check safeguarding issues regarding students taken off site to purchase decorations.

John Kirk asked if Governors could be involved in the Christmas dinner celebrations and details would be sent via the Principal's office.

NM

#### 4.5 Open Day/Evening

Sumeiya Gelle reported that she and Noura had spoken at the recent College Open Day event and that Student Union members and Public Services students acted as ambassadors during the event. Student Union members had also volunteered to work at the December 3<sup>rd</sup> event although A2 students would not be able to volunteer as the event would be held during their mock week.

#### 4.6 Issues on the Mezz

Moosa Ahmed introduced issues of concern on the Mezz and stated the current situation regarding socialising needed to be improved. As the canteen shuts early and the street layout makes it less appealing to students. Tuesday and Thursday afternoons were particularly problematic when large numbers of students were socialising preventing others from being able to work. There was a need to identify an area specifically for socialising with suitable facilities such as open mic once a term and a display of artwork. The possible use of a classroom could be considered but issues then would arise in terms of managing it. The next steps would be to hold a student forum and if funds were not available the Students Union could consider fundraising. Harminder Bains expressed support for the student proposals and Shez Lodhi suggested use of the Sports Hall for student clubs.

#### 4.7 British Values and the risk of radicalisation/extremism

Noura Idriss reported that following the recent Ofsted report the Student Union had discussed ways of embedding an understanding of these matters. They had suggested theatre performance, open mic theme, competitions and a graffiti art theme.

The Home Office street event had been very effective and Nicola Martin said that more events would enable students to participate and contribute.

#### 4.8 Student Union Assistant Principal projects

Moosa Ahmed reported that working with Nicola Martin he had been collecting Student Union suggestions before getting student opinion regarding improvement of 'the street' to make it a more vibrant and inviting space for students. These included half termly open mic sessions, themed graffiti art walls, review of seating to include sofas and bean bags, a student inspirational quote board and a Student Union notice board.

Noura Idriss stated that she was working with Frances Rippin and was researching how to carry out focus groups with L2 and L3 learners regarding their views about work feedback and pace in lessons.

Sarah Varghese stressed importance of 1-1 meetings and immediate feedback and that written feedback was also vital. Harminder Bains stressed the importance of feedback of all types for students during their learner experience.

Frances Rippin stated that she would want to explore feedback in more detail particularly the length of time taken to get written work marked.

Shez Lodhi suggested students should arrange a survey on the preferred methods of feedback which could be different across the College departments. The importance of feedback from all students was emphasised in order to inform teachers within the College and also Governors – details would be provided at the next Student Affairs Committee.

NM

#### 4.9 In the Pipeline

Moosa Ahmed reported that there would be a general invitation to students to discuss opportunities from the TEDx event which focused on the role of women within the College and would be held on 7<sup>th</sup> December.

The 19<sup>th</sup> November meeting would also be open to all students to discuss the creation of a subcommittee to raise funds for the Student Union.

L/19/11

#### **Item 5 – Any Other Business**

There was none.

L/19/12

#### **Item 6 – Date and time of next meeting**

Monday 13<sup>th</sup> January 2020 at 4.15pm in the Boardroom.